

**Business of the Village Board
Village of Saranac Lake**

BILL #170-2026

SUBJECT: Hire Principal Account Clerk

FOR AGENDA: 09/14/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 09/08/2026

Resolution to authorize the Village Manager to provisionally hire a principal account clerk.

MOVED BY: Evans SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE WHITE	<u>Yes</u>
TRUSTEE RYAN	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>absent from meeting</u>
MAYOR BRUNETTE	<u>Yes</u>

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PROVISIONALLY HIRE
A PRINCIPAL ACCOUNT CLERK**

WHEREAS, the Village of Saranac Lake has a civil service position of Principal Account Clerk open, and

WHEREAS, the Village Manager has recommended it be hired provisionally to fill the current full-time position of Village Principal Account Clerk, and,

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby appoints Ana Rottner - Ruiz Del Valle to the position of Principal Account Clerk, effective September 15, 2026, subject to all applicable Civil Service requirements and Village policies.